

Indian Valley Recreation and Park District Board of Directors Meeting

Monday February 24th, 2014 5:30 – 7:30 PM

Location: I.V. Community Center - 209 Crescent Street - Greenville, CA

Minutes

- I. **Call to Order/Roll Call: IVRPD Board @ 5:40:** Matt Cerney, Lindsey Buis-Kelly and Doti McDowell. Administrator: Kristina Hardin, Dan Litchfield (arrived right as we were getting to the Treasurers Report.)
- II. **Guests:** Dave Zappa, Lanis LeBaron
- III. **Adopt Meeting Agenda:** Doti McDowell makes a motion to adopt the meeting agenda. Lindsey Buis-Kelly seconds that motion. All attend board member said aye and agenda was adopted and approved by IVRPD Board.
- IV. **Public Comment:** No public comment. Due to the guest having the items that they wished to discussed already written into the agenda.
- V. **Approval of minutes:** After IVRPD board looked over the minutes Doti McDowell made a motion to approve the minutes from January. Lindsey Buis-Kelley seconds the motion. All attend board member said aye and agenda was approved by IVRPD Board.
- VI. **Treasurers Report :** Kristina Hardin goes over our account and it currently matches the Counties reports. She explains how she went to the auditor's office and worked with the auditors to get a better understanding of the reports the county gives us. She is waiting to see the counties next month report to see if we are a true match. Lindsey Buis Kelley completed a detailed Treasurers report. She had concerns with our PG&E and propane bills being high. Other than those she states that we are on track with our goals here at IVRPD. She would like to do an analysis on how we are doing as for rent monies coming in and bill monies going out at the end of the year. Account balances: 10100: \$9,595.79, 10212: \$9,511.15 minus \$873 earmarked for scholarships and \$1786.15 earmarked for friday night for teens' expenses. Making 10212 \$6851.98, 10312: \$808.28 and 10710 \$5581.44 .
- VII. **Secretary's Report:** No incoming communications; IVRPD Board is looking to appoint Dan Litchfield as secretary next Board meeting.
- VIII. **Program Director Report:** Director Kristina Hardin informs everyone that she called our insurance and explains that we are covered to do rock climbing and ropes courses; but, we would need to pay an additional \$150.00 to add Copper Creek as an additional insurer. Since Copper Creek would be the location for these courses.
She reminds board the Ethics and brown Act training on the 8th of March Matt and Kristina will be attending the meeting.
She informs the board that the gift of music program will no longer be renting from IVRPD but will be continuing their program at each individual day care center.
She informs board that the building permit fees have been paid and that we have zero debits now. She informs the board about the park behind the building, Trash can was broken, picnic bench looks broken and shingles and trash was everywhere. Also that there was a few screws that came lose on the railing to go upstairs of park. Dave mentioned that he could reattach the screws. Lindsey suggests building a compartment to place the trash bin in so that it wouldn't get broke again. Volunteer has plans to do that in the future.
Lastly she reminds board that the 700 form needs to be turned in.

VIII. Action Items/Items to Discuss:

- a. Lanis informs us on the Triangle Park and what has been going on with it in the past; and speaks of updating the JPA that was taken in place in 2010. At the time there was no notice of it stating 10yrs instead of 20yrs. However; for the grant money to be processed and the grant to be completed the JPA must instate a 20yr agreement. There for the Triangle Park Committee decide to re-write the JPA to amend the 10yr to 20yr. There was concern from one of our public guest as for what would happen for instants if an uninsured driver takes runs into and destroys the Structure. Lanis informs everyone that the property is the I.V. Community Service District there for their insurance would cover such incidents. The IVRPD board looks over the revised JPA which had no other changes to it other than the 10yr being changed to 20yr. Doti McDowell make a motion to accept the amended JPA with IVCS and IVRPD regarding the Triangle Park. Lindsey Buis-Kelly Seconds that motion. All Board Member where in favor and said aye.
- b. Rental rates seem to be working out thus far. However as the Treasure mentioned before. We will do an analysis on in coming to outgoing monies at the end of the year.
- c. Dave would like to install a light bar in the main hall. It was discussed that there may be structural issue with installing this item. There for it was asked before pressing forward with this addition that a letter from the original engineer of our building would need to be received stating that adding this light bar would not cause any structural issues and that the beam can with stand the extra weight. Lindsey Buis-Kelly makes a motion that If Dave is able to get approval for our original engineer on record to “ok” his plans for installing the light bar into/on the ceiling beams that he could do so with a budget limit of \$150.00. Dan Litchfield seconds the motion. All board member where in favor and said Aye.
- d. Dave had an idea to build a box in a corner of the main hall to put our new table in; so that we wouldn’t have to take them up and down stairs for events. Board members thought it was a good idea but remembered that we had an empty shed right outside that the tables could be placed in. Board members agreed that it would be best to put our tables in the shed outside the building.

Items e. and f. The guest that asked for this to be on the agenda decided to past on these topics for the moment.

IX. Fundraising and Events:

- a. Everything is going as planned for the Shanghai Shindig event.
- b. Matt explains what the bike ride event is and what our part would be; which would be to man an aid station. All supplies would be provided for us to do so. event date is 5/25/14
- c. Board decides that they would like to help out again with the community supper on 3/31/14. Discussed doing a Mexican style dinner and discuss who would be making what.

XII. Pool Committee update: Doti states that the Pool planning for the 2014 season is going well; and is happy with their starting budget. She informed us she has a life guard ready for the swim season but would need at least one more. She has a maintenance person on board for the pool season and would like to get a person who has or who is willing to get a WSI to be a swim instructor. She asked us to keep or ears open for a possible instructor.

XII. Community Center Committee Update: speak of the ongoing maintenance in the bathroom and a notice that it is planned to be fixed as soon as a tool is found that is needed to do the task.

XIII. Community Center Outdoor and Garden Committee Report: No new news/updates

XIV. Directors Comments: Brown act training previously discussed. No new news/updates.

XV. New Business: none

XVI. Adjourn: Meeting was adjourned at 7:40.