

**Indian Valley Recreation and Park District Board of Directors Meeting
Monday, January 20th, 2014 5:30PM – 7:30 PM**

Location:

**Indian Valley Community Center - 209 Crescent Street - Greenville, CA 95947
530-284-7385 info.ivrpd@gmail.com**

Agenda

I) Call to Order/Roll Call 5:28 pm

Board Members present: President Matt Cerney, Pool Committee Chair Doti McDowell, Facilities Chair Dan Litchfield, and District Administrator Kristina Hardin.

Board Members Absent: Treasurer Lindsey Buise-Kelly, Secretary Cindy Leland.

At this time President Cerney reminded everyone of his desire to have an efficient and on point meeting so he requested everyone's co-operation to that end.

II. Voluntary Introduction of Guests:

From the Ralph M. Brown Act.54953.3.

A member of the public shall not be required, as a condition to attendance at a meeting of a legislative body of a local agency, to register his or her name, to provide other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance. If an attendance list, register, questionnaire, or other similar document is posted at or near the entrance to the room where the meeting is to be held, or is circulated to the persons present during the meeting, it shall state clearly that the signing, registering, or completion of the document is voluntary, and that all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.

Guests introduced were: Fred Weatherly, Dave Zappa, and John Shower.

III. Adopt Meeting Agenda:

Motion 1-20-2014.a

The proposed agenda was reviewed by the board, Dan moved to approve, Doti seconded, There was no further discussion, DL,- Aye, DM-Aye, MC-Aye. Agenda adopted as presented.

IV. Public Comment

From the Ralph K. Brown Act: 54954.2. (a)(1)(2)

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Fred Weatherly introduced himself, he represents Feather River Ministries in this area, and has been here a year, coming from the eastern Sierra's. His organization offers outdoors programs, camping, backpacking, survival skills training, and many other activities. The IVRPD board welcomed him and said they would work with him anyway they could to promote opportunities for youth in Indian Valley.

John Shower announced the Sierra Institute would shadow his efforts in organizing the Round Valley Run this year, reversing roles next year as they take over the event. It will remain a dedicated Fundraising event for Friday Night for Teens and other youth opportunities in Indian Valley.

A long conversation was had about the advantages of allowing SI to use their organization to handle the funds. This was put over to the March 2014 meeting as **New Business**. John will submit an MOU for the relationship of IVRPD and Sierra Institute RE: Round Valley Run PRIOR to the March meeting. John

Shower made it clear that the events he does most of the work on needs to have his approval when allocating those funds for him to continue the effort...

V. Approval of minutes

Motion 1-20-2014.b

The draft minutes from December **12-16-13** were reviewed, and corrections submitted by Dave Zappa were substituted as needed into the draft. Doti moved to approve, Matt Seconded, there was no further discussion, MC-Aye, DM-Aye, DL-Aye, draft minutes approved as amended.

See attached approved Minutes 12-16-13

Point of Order

John Shower asked to move his item up on the agenda

Motion 1-20-2014.c

A motion was made to move item e. under “**Action Items**” to before the Treasurers Report to facilitate John Shower Leaving early. Doti moved, Dan seconded, No further discussion, MC-Aye, DM-Aye, DL-Aye, item moved...

Action Item e.

Motion 1-20-2014.d

President Cerney opened discussion re: Approval of a transfer of \$4790.21 from the 10312 (Shower Fundraising) account to the 10100 account to go towards paying the remainder of the existing Main Building Project Permit fees.

This would then allow a payment of **\$5951.00** to Plumas County Building Department to pay off the balance of the existing Main Building Project Permit fees from the 10100 account. This will bring the 10312 account to \$0.00 and make the building permit fees paid off completely.

Discussion was had and John Shower pointed out there were other outstanding costs related to fundraising account 10312 and that \$500 should be left there.

Consensus was reached and Doti moved to approve moving **\$4290.21** from account 10312 to 10100, then paying the county of Plumas **\$5951.00**, the balance of our debt for building permit fees. Matt seconded, no further discussion was had, MC-Aye, DM-Aye, DL-Aye, motion passed.

VI. Treasurers Report

Motion 1-20-2014.e

A lengthy discussion was had regarding the form of a treasurer’s report for IVRPD. Consensus was reached that the Administrator will prepare a report consisting of Income for the preceding month, expenses for the preceding month, and account balances (all with back-up), along with a review of the averages for our monthly accounts for the past 12 months. The Board Treasurer will review this report and present to the board in person or by proxy letter.

The Report presented tonight indicated for December 2013 IVRPD had:

Income of 1950.31 (about average)

Expenses of 2632.44 (well above average) Unusual expenses were repair parts for bathroom Heater, and Higher Electric and Propane.

Fund Balances as of 12-31-2013

#10100 **\$10404.21** ~ Operations account

#10312 **\$4740.21** ~ Fundraising Account (Shower Account)

#10212 **\$11663.93** ~ Reserve Account

Doti moved to **accept** the treasurers report, Matt Seconded, there was no further discussion, DL-Aye, MC-Aye, DM-Aye, motion approved.

VII. Secretary's Report:

The administrator received an email from our newly elected Board Member and Secretary Cindy Leland that she was going back to school and must resign her positions with IVRPD, although for now she will remain on the Taylorsville Pool Committee. Accepting her resignation and electing a new Secretary will be on the February meeting agenda.

Dave Zappa volunteered to do the agenda's and take minutes until such time as a board member is elected.

VIII. Administrators Report

Kristina mentioned she is purchasing the First Aid Kit and Wall Towel dispenser approved a couple mtgs ago. This will have to wait for the Account to be refilled by the county through payment of claims. Kristina reported the heaters in the bathrooms were set lower to try and keep the electric bill down. She also asked if we could get a digital hourly programmable thermostat for the main hall as it is running when no one is here. Dave Zappa said he would replace it right away with Dan Litchfield's approval, which was immediately given.

Kristina Reported that she thinks a skateboard did the damage to the wall by the mirrors, and asked that we make a rule regarding skateboards in the Center. Consensus was reached that there will be no skateboarding in the building, and the Board reaffirmed that Kristina can establish such rules on her own as administrator. Matt Cerney will make that clear with FNFT. Dave Zappa suggested putting kickboards on the doors near the sidewalks, as skateboards have been observed flying into the glass at great speed. This was tossed around a bit and put over to **FEBRUARY** for further discussion.

IX. Action Items:

Action Item a.

Motion 1-20-2014.f

President Cerney opened discussion re: Transferring \$500 to the Pool Subcommittee for utilities (sharing from \$3,000 from PCBOS grant for IVRPD utilities for 2013) Consensus was reached to approve the transfer, Dan moved to approve, Doti Seconded, There was no further discussion, MC-Aye, DM-Aye, DL-Aye, motion approved.

Action item b.

Motion 1-20-2014.g

President Cerney opened discussion re: Approval to purchase 10 8-foot long plastic tables for the center @ approximately \$95.00ea = \$950 from the 10100 operations account.

Discussion was had re: needing to stop relying on Matt's efforts to borrow and haul tables for events 5 times or more a year, and Kristina added that offering tables to tenants is a big plus...

It was decided to use funds from Reserve account #10212.

Dan Moved to approve to transfer \$1100 from act#10212 to act #10100 to purchase 10ea 8 foot plastic folding tables for IVRPD, Doti Seconded, there was no further discussion, DM-Aye, DL-Aye, MC-Aye, motion approved.

Action item c.

Motion 1-20-2014.h

President Cerney opened discussion re: Approval of adding a budget line item of \$1000 to pay for Shanghai Shindig/Talent Show up-front costs from operations act#10100. Discussion was had that the SHANHAI SHINDIG brought in around \$3500 net each of the last 3 years but relied on individuals for up front costs. Doti moved to approve, Dan seconded, there was no further discussion, DL-Aye, DM-Aye, MC-Aye, motion approved.

Action item d.

President Cerney opened discussion re: Approve transfer of funds from account 10212 (reverse) to 10100 operations to cover costs for above items – amount depends on this item’s discussion. These expenditures will be reimbursed back into 10212 using net profits from the Shanghai Shindig/Talent Show fundraisers. It was decided by consensus that the administrator can move funds as needed, subjected to board review, no motion was made, this item was moved off agenda.

Action item f.

President Cerney opened discussion re: Evaluate the rental decrease we put into effect. How are we doing with that? Discussion was had that we seem to be staying about even on average month to month, no motion was made, this item is moved to February agenda as **New Business**.

X. Fundraising and Events

President Cerney opened discussion re: a. Discussion/decision on changing Shanghai Shindig date from 4/6 to 3/22/2014. Dave Zappa reported that the April date conflicted with a major event at GV High School, so the SHSDSC (Shanghai Shindig Steering Committee) moved the event to March 22. Things are moving forward, we have Marsha Roby taking care of the talent, Ken Donnell Stage Manager, Mat and Dave on Set-up and Strike, (they will need help), Angie Dalton ordering supplies, Matt Cerney Negotiating our Food Vendor, Dave doing sound and lighting...

XI. Pool Committee update:

Doti reports Cindy Leland will be their treasurer, Dave Wattenbaugh will be doing their pool maintenance @ \$20/hr.

XII. Community Center Committee Update.

Simple ongoing maintenance, possibly try to seal the exterior doors with some kind of weather-strip. No action taken.

XIII. Community Center Outdoor and Court Yard Committee:

Dan and Dave reported there will be changes to the garden area, modifying the fences, clearing the space as their time permits. Dave will complete repairs to the bathroom Radiant heater as time allows and after the parts arrive. Matt said the Kiddies Playground will be ready for showing at the Shanghai Shindig, March 22, 2014.

XIV. Directors Comments Discussion

Doti thanked the members present for the \$500 allocation to the pool for utilities.

No further business, President Cerny adjourned the mtg @ 7:28 pm.

Respectfully submitted,
Dave Zappa, Volunteer Secretary